



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

September 22, 2020

ADDENDUM #1

RFP NO.:0416

RECEIPT DATE: OCTOBER 23, 2020

For: TO PROVIDE SECURITY GUARD SERVICES FOR A PERIOD OF TWO (2) YEARS AT VARIOUS LOCATIONS THROUGHOUT THE PARISH OF JEFFERSON FOR THE JEFFERSON PARISH DEPARTMENT OF SECURITY.

CLARIFICATIONS AND CHANGES:

1. Are the below hours for a two years period?

Answer: *The numbers are for a two (2) year period.*

Item No.	Quantity	U/M	Description
0010	147,000	Hour	Provide a price per hour for unarmed, uniformed security guard
0020	14,000	Hour	Provide a price per hour for marked automobile

2. Is the pre-proposal conference mandatory?

Answer: *Yes, the pre-proposal conference is a Mandatory meeting, however the meeting will be held on a Tele-conference. Dial in number is (504) 323-1800, meeting ID: 181357 at 10:00 A.M. On October 2, 2020.*

GENERAL GOVERNMENT BLDG. — 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. — 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

3. Is the current contract using vehicles? If yes, how many?

Answer: Information available through a Public Record Request.

4. Who is the current incumbent?

Answer: Information available through a Public Record Request.

5. When was the current incumbent awarded the contract? Could you please provide us copy of current contract?

Answer: Information available through a Public Record Request.

6. Is the pre-bid conference mandatory?

Answer: Yes, see answer to question #2.

7. Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

Answer: Information available through review of current contract and through review of new RFP. Please read and review the RFP before providing a proposal to Jefferson Parish.

8. What was the amount spent on this contract last year?

Answer: Information available through a Public Record Request.

9. What is the estimated total number of annual hours for this contract?

Answer: Hours are as needed

10. What is the current bill rate for each position?

Answer: Information available through a Public Record Request.

11. Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.

Answer: If additional services were needed, this information would be identified in the RFP.

12. Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

Answer: No

13. Is a Bid Bond or performance bond required? If yes, how much?

Answer: Information available in the RFP. Please read and review the RFP before providing a proposal to Jefferson Parish.

14. Is there a specific way you would like the response to be prepared? For example: bound, unbound, 3-ring binder(s), pages limits, paper type, etc.?

Answer: Proposers are responsible for their proposal.

15. Are there any MWBE/VS/DBE or other goals for this project?

Answer: We do not know what these acronyms mean.

16. Section 1.16 of the RFP regarding the Fidelity Bond Requirement. Can we provide a letter of credit in place of the fidelity bond?

Answer: Said substitution is not acceptable and the responder must submit the fidelity bond as requested.

CHANGES

SECTION 1.10 Pre-proposal Conference – Mandatory

Begins with “A non-mandatory pre-proposal tele-conference” will be held at 10:00 A.M. on October 2, 2020

CHANGE TO: “A **MANDAORY** Pre-Proposal tele-conference”. All other information in this section is correct.

Sincerely,

Sidney Duffy

Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

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RFP SUBMISSION:

Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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